



Provision of charitable assistance to students at
JSC "University of KAZGUU named after
M.S. Narikbayev"
from the Corporate Fund
«Endowment KAZGUU»

Стр. 1 из 10

APPROVED
Decision
Board of Trustees
from " ____ " _____ 2020
Protocol _____
Chairman
Board of Trustees
_____ P. Kosanov

PROVISION
ON PROVIDING CHARITABLE ASSISTANCE TO STUDENTS IN
JSC "KAZGUU UNIVERSITY NAMED M.S. NARIKBAYEV"
FROM THE CORPORATE FUND
«ENDOWMENT KAZGUU»

Ex. Original

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Astana, 2020



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FOREWORD

1. Working group

Head of the working group - Director of the Corporate Fund «Endowment KAZGUU» - Kudaibergenov G.B.

2. INECENRO

3. APPROVED by decision of the Board of Trustees from _____ 2020,
Protocol _____.

4. DEVELOPER:

Deputy Head of UPR - Kazbekova A.A.

OKR Manager - Nauhan A.E.

5. EXPERT GROUP:

J.o. Director of CF «Endowment KAZGUU» - Kudaibergenov G.B.

Chairman of the Board of Trustees - Kosanov R.S.

6. FREQUENCY OF INSPECTIONS 1 YEAR

7. Introduced in place of the Regulations on grants and discounts of the Corporate Fund "Endowment KAZGUU", approved by the decision of the Board of Trustees of the Corporate Fund "Endowment KAZGUU" of 05.01.2017, protocol 5.

This Regulation cannot be fully or partially reproduced, reproduced and distributed without the permission of the Chairman of the Board of Trustees of the Corporate Fund «Endowment KAZGUU».



1. Application scope

1.1. The present Regulation on charitable assistance from the Corporate Fund «Endowment KAZGUU» (hereinafter - Regulations) is developed for the social, financial support of students at JSC «University KAZGUU named after M.S. Narikbayev» (hereinafter - University) to provide them additional social aid, as well as incentives and rewards for the high academic, social and cultural performance of the University.

1.2. This Regulation is intended for internal use in the Corporate Fund «Endowment KAZGUU» (hereinafter - the Fund) with the purpose of determining procedures of providing assistance to students at the University.

2. Normative reference

2.1. The present Regulation is developed in accordance with the Constitution of the Republic of Kazakhstan, the Charter of the Fund, the Decisions of the Board of Trustees of the Fund.

3. Responsibility and authority

3.1. This Regulation is approved by the decision of the Board of Trustees of the Fund.

3.2. The Director of the Fund shall be responsible for the implementation of the requirements set forth in this Regulation, the organization and coordination of activities for the implementation of specific stages of the Regulation.

3.3. The Director of the Fund is responsible for the preservation and unauthorized copying of documents in the office and the leakage of service information.

4. General provisions

4.1. Provision of charitable assistance to students of the University is a right of the Foundation and depends on the financial situation of the Foundation. This Regulation establishes the procedure for granting charitable assistance to applicants from the Fund, their amount and the period for which they are granted.

4.2. This Regulation applies to full-time university students in higher education (bachelor's degree) programs.

4.3. In this provision, charitable assistance is the target amount of money provided to a student under the conditions set out in this Regulation for the payment of higher education for one academic period.

5. Categories of persons entitled to apply for charitable assistance provided within the framework of the Corporate Fund «Endowment KAZGUU».



1. The following categories are eligible for charitable assistance from the Fund:

1. Children from single-parent families (brought up by one parent, including divorced, widowed);
2. Children from large families (4 or more children in a family);
3. Children from low-income families (receiving targeted social assistance);
4. Orphans and children without care of both families
5. Children with disabilities from childhood and I-III disability groups;
6. Children with one or both parents having a disability group I and II or from family members (brother, sister, grandfather, grandmother of the student) are disabled from childhood, I and I groups and are in the care of the parents of the student;
7. Children whose parents are retirees (on reaching the age).

High academic performance: the result of passing the UNT (United National Test Kazakhstan) from 100 and above points (for entering the first year), average score GPA from 3.33 and above (for students of 1-4 courses);

Achievements at the international and national levels:

- For the first year: for the 11th grade;
- Students in the second to fourth year: during their studies at the University.

2. The categories of persons listed in article 5, paragraph 1, of this provision shall be entitled to charitable assistance only if the income per family member is not more than 2 (two) minimum wages.

3. Students to participate in a charity competition shall submit a full set of documents in accordance with Annex 1 to this Regulation.

6. A scoring system to calculate the amount of charitable assistance.

6.1. The amount of charitable assistance is determined on the basis of points for each selection criterion.

6.2. The Credit Allocation Commission shall use the following scale in calculating points:

1. children from single-parent families - up to 10 points;
2. children from large families (4 or more children in a family) - up to 10 points;
3. children from low-income families - up to 10 points;
4. Orphans and children without care of both parents - up to 20 points;



5. Disabled children from childhood, and I-III disability groups up to 10 points;

6. Children with one or both parents having disabilities of Group I and II, or from family members (brother, sister, grandfather, grandmother of the student) are disabled since childhood, Group I and II and are in the care of parents of the student - up to 5 points.

7. children whose parents are pensioners (on reaching the age) - up to 5 points;

8. The results of the UNT (100 and above - for students of 1 course) or GPA average score (3.33 and above - for students of undergraduate courses) - up to 15 points;

9. Achievements at the international and national level - up to 10 points.

6.4. The amount of charitable assistance is determined by summing the scores for each selection criterion available to the student and confirmed by the relevant document.

7. The procedure for providing charitable assistance by the Corporate Fund «Endowment KAZGUU».

7.1. The decision to provide charitable assistance shall be taken by the Commission, approved by the decision of the Board of Trustees, on the targeted distribution of funds of the Fund depending on the financial situation of the Fund, the receipt of funds from sponsors and patrons.

7.2. In the event of the receipt of funds from sponsors and philanthropists, the latter reserve the right to independently identify students to provide them with charitable assistance, including determining the amount of assistance itself.

7.3. The Commission on Targeted Distribution of Funds conducts the competition depending on the financial situation of the Fund twice a year, once in each academic period (semester).

7.4. The student for participation in the competition for the awarding of charitable aid shall submit the application of the standard sample (Annex 2) to the Director of the Foundation with the mandatory attachment of the relevant documents, in the period from 01 to 10 September and from 15 to 25 January.

7.5. At the end of the applications acceptance within 14 working days the manager of the Foundation with the participation of the lawyer and the accountant collects and analyzes the submitted documents and prepares the case for each applicant for participation in the competition for charity assistance. The manager in the process of document analysis has the right to request additional documents, which the student must provide within 5 (five) working days.

7.6. Upon completion of the preparation of the documents the manager shall convene the Commission on the target distribution of funds of the Fund.



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7.7. Within 5 working days, the Commission on Targeted Distribution of Funds of the Fund shall hold a meeting and shall make a decision by a simple majority of votes on provision of charitable assistance to students of the University.

7.8. Following the results of the consideration of the materials of applicants for the provision of charitable assistance, the minutes of the meeting of the Commission on the target distribution of funds of the Fund shall be drawn up. The minutes shall be drawn up by the secretary of the meeting, signed by the Chairman and all members of the Commission, the secretary of the meeting.

7.9. The Commission shall have the right to refuse to provide the applicant with charitable assistance with an extract from the minutes of the sitting.

7.10. Charitable aid is granted for one academic period. Upon confirmation of the GPA average score (3.0 and above), the Commission on Targeted Distribution of Funds, depending on the Fund's financial situation, has the right to continue to provide charitable assistance for the next academic period.

7.11. In the event that the student has paid the full tuition fee (excluding charitable assistance), the accrued amount goes to the next academic period (a commensurate reduction in the cost of education). In the event that the student is a graduate student, the amount of the overpayment for the tuition, including charitable assistance, is returned to the student after the academic period.

8. Miscellaneous

8.1. Any changes and additions shall be made to this Regulation only in agreement with the Chairman of the Board of Trustees of the Fund.

8.2. The original of this Regulation is kept in the Corporate Foundation «Endowment KAZGUU».

Annex 1

**List of necessary documents,
for a charity claimant**



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from the Corporate Foundation «Endowment KAZGUU»

№	Document name
1	Copy of student ID card
2	Photo 3*4 — 1 piece
3	Certificate of family status stamped by the issuing authority or notarized certificate
4	Copies of documents for each family member (birth certificate/identity card) Categories: Single-parent family - copy of death/divorce certificate/ form 4
5	Large family - a copy of a book confirming the status of a large family; Low-income family - certificate of compliance; Orphans a copy of the death certificate of the parents; A copy of a certificate indicating the disability group; Family members living in the same home (disabled since childhood, group 1 and group 2); Copy of parents' pension certificate (if any)
6	Certificate of employment of parents/guardian
7	Parental/guardian salary certificate (last 6 months) If the parents/guardian are unemployed - Employment Centre Record of Unemployment and Pension Contributions (for the last 6 months)
8	Certificate of the presence or absence of immovable property for each parent/guardian (from the PSC at the place of registration)
9	Certificate of presence or absence of registration of LLP/EP for each parent/guardian (from the State Revenue Committee)
10	Extract from pension contributions (for the last 6 months) (from the CNS at the place of registration)
11	Copy of UNT/CT certificate (for applicants), transcript (students 1-4 courses)
12	Copies of republican/ international charters and certificates (if any) 1 course: for grades 9-11; 2 years and above: for the whole period of study



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I, _____
(surname, first name, patronymic)

registered (-a) at:

(address of residence/stay)

High school _____

Specialty _____

Course _____

Mob . tel _____

Please consider my case for charitable assistance from the Corporate Fund
«Endowment KAZGUU» which is align with category
_____, supporting documents are attached according
to the list.

Date _____ Signature _____

Annex 3

Alignment sheet

